

SAMPLE LETTER: IRA CUSTODIAN AUTHORIZATION FORM

Date: _____

Re: Individual Retirement Account # _____
Direct Charitable Contribution to The Colonial Williamsburg Foundation
Under the Emergency Economic Stabilization Act of 2008

Dear _____:

Please accept this letter as my request and authorization to make a direct charitable contribution distribution from my Individual Retirement Account referenced above to The Colonial Williamsburg Foundation under the terms of the Emergency Economic Stabilization Act of 2008. The Colonial Williamsburg Foundation is a qualified charitable organization under the Act as described in Section 170(b)(1)(A) of the Internal Revenue Code.

Please issue a check in the amount of \$ _____ payable to “**The Colonial Williamsburg Foundation**” (tax identification number **54-0505888**) and mail it to the address below:

Ms. Margaret McGraw
Special Gifts Coordinator
The Colonial Williamsburg Foundation
Post Office Box 1776
Williamsburg, VA 23187-1776

In your transmittal to Colonial Williamsburg, please state my name and address as the donor involved with this transfer and please copy me on this correspondence. Thank you for your assistance with this contribution.

Sincerely,
