

SAMPLE LETTER FROM DONOR TO COLONIAL WILLIAMSBURG

Your Name
Address
Address

Date

Ms. Margaret McGraw
Special Gifts Coordinator
The Colonial Williamsburg Foundation
Post Office Box 1776
Williamsburg, VA 23187-1776

Dear Ms. McGraw:

I have instructed my IRA administrator, _____,
to make a charitable contribution to The Colonial Williamsburg Foundation in the
amount of \$_____ from my Individual Retirement
Account. This contribution is being made under the provisions of the Emergency
Economic Stabilization Act of 2008.

Upon receipt of this distribution from my IRA administrator, please
send me a written acknowledgement that states the amount of my gift and that no
goods or services were provided to me by the Colonial Williamsburg Foundation
as a result of this gift.

If you have any questions or need to contact me, I can be reached at
this telephone number: _____.

Sincerely,

Your Name Here