Colonial Williamsburg®

MAIL TO: Education Outreach-BHS 114
The Colonial Williamsburg Foundation
P. O. Box 1776
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CONTACT US:
PHONE: **1-800-761-8331** Weekdays, 9 AM to 5 PM ET
FAX: **1-757-565-8044**
E-MAIL: **eftsupport@cwf.org**

PURCHASE ORDERS: An original purchase order and your tax-exempt number must be provided. Fax or mail.

PREPAID ORDERS: Must include check, money order, or credit card information. MasterCard, VISA, American Express, and Discover Card accepted.

SHIPPING CHARGES (subtotal only)

$0 - $49.99	$5.00
$50 and up	10% of merchandise total

OUT-OF-STOCK ITEMS
If any items are out of stock, we will backorder them and ship the rest of your order right away.

RETURN POLICY
Return merchandise within 90 days of purchase. Use the form on the back of your packing slip to return merchandise. Delivery charges are not refundable.

DAMAGED SHIPMENT
Call us at 1-800-761-8331.

SHIPPING ADDRESS

School/Institution _____
Name/Title _____
Street _____
City _____ State _____ Zip _____
Phone (_____) _____ Fax (_____) _____
e-mail _____
Authorized Signature _____
Tax-Exempt Number _____
Purchase Order Number _____

BILL TO ADDRESS (If different from shipping address)

School/Institution _____
Name/Title _____
Street _____
City _____ State _____ Zip _____
Phone (_____) _____ Fax (_____) _____
e-mail _____

Stock Number	Description	Quantity	Unit Price	Total Price
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00

☐ My check or money order for $ _____ is enclosed.
Make payable to Colonial Williamsburg Foundation.

☐ Charge my order. Check one. ☐ MasterCard ☐ VISA ☐ American Express ☐ Discover

Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Expiration date ☐☐/☐☐

Cardholder's signature _____ Phone (_____) _____

Please print authorized name and title _____

Subtotal	$0.00
Virginia sales tax (5%)	
Shipping charge	
TOTAL DUE	

For orders shipped to Virginia, add 5% sales tax. Exempt institutions please provide tax-exempt certificate.
Volume pricing available. Call 1-800-761-8331.

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